

Lamplugh Parish Council

Parish Clerk; John Sloan, High Mill Barn, High Lorton, Cockermouth. CA13 9UB (0190085833)

Minutes of The Annual General Meeting and Parish Council Meeting (No 329) of Lamplugh Parish Council held on Wednesday 15th May 2019 at 7:00 pm in Lamplugh Village Hall

Parish Councillors required to attend ;

Sandy Roberts (Chair), Roger Braithwaite (Vice Chair), Richard Wilson, Michael Watts, Richard Hodgson, Robert Daghish, Julie Whittaker and John Sloan (Clerk).

Also Invited: Arthur Lamb (County Councillor), Gwyneth Everett (Borough Councillor), Steve Morgan ((Borough Councillor).

Present; Sandy Roberts, Roger Braithwaite, Richard Wilson, Michael Watts, Richard Hodgson, Robert Daghish, and John Sloan (Clerk).

Plus; Gwyneth Everett (Borough Councillor), Steve Morgan (Borough Councillor).

AGM MINUTES

1. Election of Chair; Roger Braithwaite was proposed by Richard Wilson and seconded by Robert Daghish. No other nominations were forthcoming and Roger Braithwaite was duly elected as the Chair.
2. The Chair (RB) and Clerk signed the Declaration of Acceptance of Office.
3. Apologies for absence; Julie Whittaker and Arthur Lamb sent apologies.
4. Minutes of the last Annual general/parish council meeting held on 16/05/18 were accepted and had been signed at the July meeting in 2018.
5. Resignations from 2017-2018 and co-options for 2017-18; David Lawrence resigned in 2018-19 and Julie Whittaker was coopted during the year. There are currently 4 vacancies on the parish council available for co-option.
6. Election of the Vice Chair; Richard Wilson was nominated by Roger Braithwaite, seconded by Michael Watts and elected without contest.
7. The Vice Chair and Clerk signed the Declaration of Acceptance of Office. All other councillors present signed their declaration of office forms.
8. The appointment to the following committees/groups was agreed:
 - a. Allotments Committee; Richard Hodgson and the Clerk. It was decided to roll this item into the Annual parish meeting in the future and for an inspection to take place before that meeting.
9. The appointment as Trustees/Representatives to the following trusts/charities were agreed:

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- a. Florence Exhibition Trust; Chris Spencer. This trust deals with small grants for further educational study available to parishioners. The clerk will request a written update regarding the current and future grantees.
 - b. Memorial Houses; Chris Spencer. This trust looks at the upkeep and management of the memorial houses. Again an update will be requested and Chris Spencer confirmed that he does wish to continue in both roles.
 - c. Lamplugh School Governors; Richard Hodgson.
 - d. Dr John Sherwen Charity; Roger Braithwaite is the new representative for this group which provides small grants to parishioners in need.
 - e. Copeland CALC; Roger Braithwaite and the clerk.
 - f. Eskett Quarry Local Liaison Committee; Richard Wilson.
 - g. Regeneration NE Copeland; TBD.
 - h. Lamplugh Village Hall committee; Sandy Roberts and Michael Watts.
10. Appointment of Internal Auditor; Joanne Price has agreed to continue to act as internal auditor. Proposed by Roger Braithwaite and seconded by Richard Wilson.
11. The budget summary for financial year 2018/19 and the coming financial year 01/04/19 to 31/03/20 was briefly reviewed.
12. Dates for Council meetings in 2019/2020 were noted.

Parish Council Meeting	17th July 2019
Parish Council Meeting	18th Sept 2019
Parish Council Meeting	20th Nov 2019
Parish Council Meeting	15th Jan 2020
Parish Council Meeting	18th Mar 2020
Annual Parish Meeting	6th May 2020
Parish Council Meeting and AGM	20th May 2020

Closure of AGM at 19:10.

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Also Invited: Arthur Lamb (County Councillor), Gwyneth Everett (Borough Councillor), Steve Morgan (Borough Councillor).

Present; Sandy Roberts, Roger Braithwaite, Richard Wilson, Michael Watts, Richard Hodgson, Robert Daghish, and John Sloan (Clerk).

Plus; Gwyneth Everett (Borough Councillor), Steve Morgan (Borough Councillor).

Parish Council Meeting Minutes (329) 15th May 2019

1. Julie Whitaker and Arthur Lamb apologised for absence. There were declarations of conflict of interest from Michael Watts relating to the grant allocations as he is a member of both Ennerdale and Lamplugh Parochial Church Council and the Arledon and district First Responders. Richard Hodgson also declared an interest as he is a member of Ennerdale and Lamplugh parochial Church Council. The new Chair Roger Braithwaite thanked the previous chair, Sandy Roberts, for her good humour and dedication to the parish council and other committees over the past three years...sometimes under very difficult circumstances. All of the counillors agreed with this statement.
2. Minutes of the last parish council meeting (328) held on 20th March 2019 were reviewed and accepted as true and signed by the Chair.
3. Tasks arising from the Council meeting (328) held on 20th March 2019 were reviewed.
4. The main items of correspondence to 15th May 2019 were reviewed and any of significance had been added to this agenda.
5. Finance Matters:
 - a. The balance held in the bank/building society as of 15/05/2019;

	20th March 2019	15th May 2019
Cumberland BS	£12,263.23	£21,710.18

Values were confirmed with a copy of the online statement. The account figures were formally accepted and agreed by the councillors.

Income and expenditure details (on spreadsheets) covering the period up to the 15th May 2019 and for the end of the previous financial year, the 31st March 2019, were reviewed and data agreed by the councillors.

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Councillors noted that the Clerk (John Sloan) has changed address from High Mill Cottage CA13 9UB to High Mill Barn CA13 9UB.

- b. After the parish grants were discussed and allocated (5.f) cheques totalling ~£4,770 were presented for approval and signature; Cumbria payroll services, Rocketsites, articles for Contact mag, internal auditor honorarium, CALC membership, SLCC membership, Clerks quarterly salary, Zurich insurance, 217 bus service and grants to Lamplugh village hall, Lamplugh sports committee, Lamplugh and Ennerdale PCC, Arlecdon first responders, Kirkland children's playground and the Lamplugh Over 60s club. The parish council had received the annual precept of £10,838 (same as previous year). The summary table for the schedule of payments and receipts was reviewed and duly signed by the Chair.
- c. The fourth quarter audit had been arranged by the Clerk and the summary report was duly reviewed and signed by the Chair. Due to holidays and illness only two internal audits had been carried out in the previous year but as the statements and balances were presented at every parish council meeting (6 pa) this was accepted by the parish council. However the clerk will endeavour to arrange 4 audits per annum wherever possible.
- d. The completed forms supplied by the external auditors for the year-end finances were reviewed by the councillors; (1) Firstly the Annual Governance Statement was read, agreed and duly signed by the Chair followed by (2) The Accounting Statements for the year, also read, agreed by councillors and duly signed by the Chair.
 - e. The end of year accounts were studied and the parish ledger signed off by the Chair.
 - f. The parish council reviewed all of the grant applications from parish groups; The Village hall committee was awarded £500 towards insurance and licensing charges. Lamplugh and Ennerdale Parochial church council were awarded £350 towards the costs of grass cutting and equipment maintenance at Lamplugh church yard. Lamplugh sports committee was awarded £400 towards insurance costs and provision of medals. Arlecdon and District first responders were awarded £250 towards annual running costs. Lamplugh Over 60s club were awarded £300 towards the Xmas party and the bus trip. Kirkland children's playground committee were awarded £500 towards the cost of insurance and inspection of the play area.
6. Public Participation Slot; The clerk brought the councillors up to speed with the planned installation of a memorial bench to be placed close to the small parking area at the top of the Leaps (Lamplugh to Croasdale road junction with the Kirkland road). Location agreed with Highways and forms to be completed by the Clerk and Chair. The owners of the memorial seat will need to find an installer who is approved by the Highways department. The clerk is in communication with the family to resolve this issue.

The two new Borough councillors, Gwyneth Everett and Steve Morgan, gave a little background about themselves and how they would like to act on behalf of the parish in its interactions with Copeland BC. The parish councillors welcomed the borough councillors and hoped that they would be able to attend the parish council meetings and help to clarify any issues with the local borough council.

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Arthur Lamb reported via email the following; Frizington Fire Station - At the full council meeting in April the IRMP plan was voted on and an amendment was lost to exclude Frizington from the plans. The trial period for the pilots at Arnside and Staveley has now commenced and once this is finished the findings will be assessed and a decision made.

Speed Limit Review - no real progress on this. Waiting on the proposals to go out to consultation.

Lamplugh School - joined the governors as the Lea governor. .

7. Landscaping; the new operator of the landscaping contract had carried out the first cut of the year.
8. Planning matters; Millfields development—s106 proposals; the Chair and previous Chair gave the new borough councillors a potted history of the housing development. Parish councillors had met with Julie Betteridge on the 1st May to discuss alternatives to the building of a second village hall. Councillors were awaiting the results of that meeting and in the meantime the clerk had made notes from the meeting and distributed them to interested parties for comment. The current proposal was to seek an alternative to the second village hall in the form of a community fund paid to the parish council in lieu of a second village hall. This would allow the developer to use the land freed up to build additional housing, perhaps in the form of bungalows. The new borough councillors agreed that a second village hall, as proposed under the s106 agreement, was in no ones best interest and that a suitable alternative was required. They agreed to take this back to Copeland BC to see what could be done to resolve the issue.

Inglenook caravan park; again a potted history going back to the 1970s was provided by the Chair. The site had expanded from a camping and touring caravan site in the 1970s which had 20 static units to the present day when there were 56 static units and no camping or caravans. There does not appear to be any enforceable limit on the number of units on the site. All year opening was permitted in 1995 and CBC stated that residency conditions were unenforceable. A number of residents pay council tax. The current status of the site at present is somewhat ambiguous in that it seems to be acting as both a holiday site and a residential site---the laws pertaining to the two types are very different. A new environmental license for the site was issued by CBC in March 2019.

The planning application for three houses at High Trees was rejected and is under appeal by the applicant.

The planning application for two houses behind Brook House has not yet come before the planning panel.
9. National park boundary extension plans; the Chair of the LDNPA, Mike McKinley, attended the Annual parish meeting along with Borough councillor Hugh Branny to explain the possibility of including more of Lamplugh in an expanded park boundary. Comments were invited from parishioners via the Contact magazine which elicited zero response. The parish council thus felt that it did not have any mandate to proceed with plans to expand the boundary. Additionally it felt that there was insufficient resource (financial and lacking 4 councillors at present) to proceed.
10. Review of standing orders; The clerk will review changes and communicate them to councillors prior to the next meeting.
11. Village hall; nothing new to report at present, still seeking final funding.

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12. Highways; items at the Kart track and Lamplugh Green had been reported and resolved.
13. Parish website; The clerk will add the financial documents as required for the external audit in early June. Other pictures etc will be added to make the site more attractive in due course. No plans to add Twitter or any other technology platform.
14. Crossgates tree report actions; councillors felt that the tree report for the Crossgates area was good but that no immediate action was needed at present. The Clerk and any other councillors would keep a watching brief on the area.
15. School status; the school now has a full complement of governors with the addition of Arthur Lamb as LEA governor. The school is awaiting the results of a recent Ofsted inspection. The school is looking to appoint a new Executive head. Currently 19 children attending with 11 of those in the nursery class.
16. Newsletter; items for next issue to Michael Watts by the 23rd of the month.
17. Upcoming Meetings/Meetings attended; Richard Wilson (VC) had attended a meeting with Eskett/Tendley quarries; the Eskett quarry had reopened in March 2019 with around 20 wagons per day. There may be future plans to reopen the Rowrah quarry. Fly tipping was getting worse on the road to the quarry but locks cannot be fitted as it would block a highway.
18. Items for next agenda; nothing new to add.

The next meeting will be a **Parish Council Meeting** held on the **17th July 2019 in the Lamplugh Village Hall.**

Closure of Council Meeting at 9:05pm.

Dates for Wednesday night Council meetings in 2019/20;

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