

Lamplugh Parish Council

Parish Clerk; John Sloan, High Mill Barn, High Lorton, Cockermouth. CA13 9UB (0190085833)

Minutes of The Annual General Meeting and Parish Council Meeting (No 341) of Lamplugh Parish Council held on Wednesday 19th May 2021 at 7:00pm in the Lamplugh Village Hall

Parish Councillors required to attend;

Roger Braithwaite (Chair), Richard Wilson (Vice Chair), Michael Watts, Sandy Roberts, Robert Daghish, Ed Surman and John Sloan (Clerk).

Also Invited: Arthur Lamb (County Councillor), Gwyneth Everett (Borough Councillor), Steve Morgan (Borough Councillor).

Present; Roger Braithwaite, Michael Watts, Ed Surman, and John Sloan (Clerk).

Plus; Steve Morgan (Borough Councillor).

AGM MINUTES

1. Election of Chair; Roger Braithwaite was proposed by Ed Surman and seconded by Michael Watts. No other nominations were forthcoming and Roger Braithwaite was duly elected as the Chair.
2. The Chair (RB) and Clerk signed the Declaration of Acceptance of Office.
3. Apologies for absence; Sandy Roberts, Arthur Lamb, Gwyneth Everett and Rob Daghish sent apologies.
4. Minutes of the last Annual general/parish council meeting held on 20/05/20 were accepted and had been signed at the July PC meeting in 2020.
5. Resignations and co-options for 2020-21; Julie Whittaker resigned in 2020-21 and Richard Wilson resigned immediately prior to the meeting. There are currently five councillors and 6 vacancies on the parish council available for co-option.
6. Election of the Vice Chair; Ed Surman was nominated by Roger Braithwaite, seconded by Michael Watts and elected without contest.
7. The Vice Chair and Clerk will signed the Declaration of Acceptance of Office.
8. The appointment to the following committees/groups was agreed:
 - a. Allotments Committee; Roger Braithwaite and the Clerk. It was decided to roll this item into the Annual parish meeting in the future and for an inspection to take place before that meeting.
9. The appointment as Trustees/Representatives to the following trusts/charities were agreed:
 - a. Florence Exhibition Trust; Ed Surman. This trust deals with small grants for further educational study available to parishioners.

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- b. Memorial Houses; Ed Surman. This trust looks at the upkeep and management of the memorial houses.
 - c. Lamplugh School Governors; Rob Daglish and Arthur Lamb (county councillor who is also a governor) were school governors but now that the school is an academy there is not a school governor role in the structure. Rob to advise at next PC meeting.
 - d. Dr John Sherwen Charity; Roger Braithwaite is the representative for this group which provides small grants to parishioners in need.
 - e. Copeland CALC; Roger Braithwaite and the clerk.
 - f. Eskett Quarry Local Liaison Committee;TBA.
 - g. Regeneration NE Copeland; Sandy Roberts.
 - h. Lamplugh Village Hall committee; Sandy Roberts and Michael Watts (if Sandy is not available).
10. Appointment of Internal Auditor; Joanne Price has agreed to continue to act as internal auditor. Proposed by Roger Braithwaite and seconded by Michael Watts.
11. The budget summary for financial **year** 2020/21 and the coming financial year 01/04/21 to 31/03/22 was briefly reviewed. The parish council is starting the year with £25.9k, around £15k being carried over as reserves from the previous year. The Clerk mentioned that the PC computer was getting progressively slower and may need replacement during the year.
12. Dates for Council meetings in 2021/2022 were noted;

Parish Council Meeting	21st July 2021
Annual Parish Meeting	1st Sept 2021
Parish Council Meeting	15th Sept 2021
Parish Council Meeting	17th Nov 2021
Parish Council Meeting	19th Jan 2022
Parish Council Meeting	16th Mar 2022

Closure of AGM at 19:30.

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Present; Roger Braithwaite, Michael Watts, Ed Surman, and John Sloan (Clerk).

Plus; Steve Morgan (Borough Councillor).

Parish Council Meeting Minutes (341) 19th May 2021

1. Sandy Roberts, Gwyneth Everett, Arthur Lamb and Rob Daghish sent apologies. There was a declaration of conflict of interest from Michael Watts relating to the grant allocations as he is a member of Ennerdale and Lamplugh Parochial Church Council (potential grant recipient) and Roger Braithwaite also declared an interest in the planning item relating to the Winnah area, adjacent to where Roger lives. Richard Wilson tendered his resignation prior to the meeting and the parish council thank him for his time on the parish council representing the Winder area. There is a prospective new member but he was unable to attend the meeting.
2. The minutes of the previous meeting (No 340) held on 17th March 2021 were agreed and signed by the Chair.
3. Tasks arising from the Council meeting (340) held on 17th March 2021 were reviewed. The only item not on the agenda was the need for new parish councillors. The parish council is allowed 11 members but only has 5 at the present time.
4. The main items of correspondence to 19th May 2021 were reviewed and any of significance had been added to this agenda. The vast majority of any communications had related to the Covid pandemic.
5. Finance Matters:
 - a. To note the balance held in the building society as at 30/04/2020;

	17 th March 2021	19 th May 2021
Cumberland BS	£15,156.53	£25,977.73

Values were confirmed with a copy of the online statement. The account figures were formally accepted and agreed by the councillors.

Income and expenditure details (on spreadsheets) covering the period up to the 19th May 2021 and for the end of the previous financial year, the 31st March 2021, were reviewed and data agreed by the councillors. The Clerk will start the process to get Ed Surman and

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Rob Daglish added to the list of signatories for the Lamplugh PC Cumberland building society account and remove Richard Wilson.

- b. After the parish grants were discussed and allocated (5.f) cheques totalling ~£4,831 were presented for approval and signature; Cumbria payroll services, Lamplugh and Ennerdale PCC magazine entries, Big Foot Tree services (2020 landscaping), Rocketsites web host, internal auditor honorarium, CALC membership, SLCC membership, Clerks quarterly salary, Zurich insurance, 217 bus service and grants to Lamplugh sports committee, Lamplugh and Ennerdale PCC and the First Responders group. The parish council had received the annual precept of £10,838 (same as previous two years). The summary table for the schedule of payments and receipts was reviewed and signed by the Chair.
- c. The fourth quarter audit had been arranged by the Clerk and the summary report was awaited to be reviewed by the Chair.
- d. The completed forms supplied by the external auditors for the year-end finances were reviewed by the councillors, having agreed to a certificate of exemption; (1) Firstly the Annual Governance Statement was read and agreed, followed by (2) The Accounting Statements for the year, also read, agreed by councillors and was signed by the Chair. The Clerk will arrange to get the necessary 'wet signatures' from the internal auditor, required for compliance with the audit regulations and post the necessary financial information on the parish web site.
 - e. The end of year accounts were studied and the parish ledger will be signed off by the Chair and Clerk at a later date.
 - f. The parish council reviewed the three grant applications from parish groups. There were a lower number of grant applicants than in previous years and the councillors agreed to increase the amount allocated to each of the three applicants; Lamplugh and Ennerdale Parochial church council were awarded £450 towards the costs of grass cutting and equipment maintenance at Lamplugh church yard, Lamplugh sports committee was awarded £500 towards insurance costs and provision of medals and the First Responders group, who are starting up again, were allocated £400.
6. Public Participation Slot; Steve Morgan (Borough Councillor) noted that Copeland BC refuse collection service should now be back up to speed after suffering from a reduction in resources due to Covid. The Beacon Centre and the repurposed bus station are now open in Whitehaven. Copeland BC has met their financial deficit of £120k from reserves and have not increased the rates. A new defibrillator will be installed at Rowrah which may actually be located in Lamplugh parish. If the proposed local government reform goes ahead there will not be any local borough councillors in future, Ian Parker (vicar) noted that services have resumed on alternate sundays in Lamplugh and Ennerdale. He also mentioned that the Ennerdale church boundary wall (medieval in origin) is in need of repair, Councillors suggested contacting United Utilities (the church backs on to the river Ehen) as a possible source of funding.

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7. Landscaping; The contractor (BigFoot) finally submitted the invoice for the previous years work and has completed the first cut of this year. The contractor had also noted that there was a fallen tree at Crossgates that required removal, councillors instructed the Clerk to expedite the work in line with the contractors estimate.
8. Planning matters; Millfields development—s106 proposals; further virtual meetings between Copeland BC, the developer (Swift homes), Lamplugh village hall committee and Lamplugh parish councillors have been held with a view to coming to an agreement over the s106 for the Mill fields development. The developer has agreed a sum of £80k in place of building a second village hall at the Millfields development which will be made available to complete the building of the new village hall close to the site of the current village hall. As the village hall committee were in favour of this proposal Lamplugh parish council agreed to this solution (unanimous). Whilst this may not be the most equitable solution it is considered to be the most expedient at this point in time. The funds will be paid to Copeland BC who will hold the monies in escrow to be released when the village hall structure is built and watertight on condition that this is within 36 months of the signature of the agreement. Lamplugh PC will be consulted over the changes to the s106 terms and will review the terms before final agreement.

Two additional planning applications had been sent to the parish council for comment, both relating to the same applicant (Mr P Watson) and the same location beside the A5085 road close to Whinnah. Both are retrospective applications;

1. CHANGE OF USE FROM AN AGRICULTURAL SHED TO A MILK DISTRIBUTION FACILITY AND AGRICULTURAL STORAGE SHED (RETROSPECTIVE) LAND TO SOUTH OF WHINNAH COTTAGES, LAMPLUGH
2. CHANGE OF USE OF LAND TO PLACE 8 NO. SHIPPING CONTAINERS TO BE USED AS STORAGE FACILITY FOR FURNITURE & PART AGRICULTURAL PLANT/FOODSTUFFS LAND TO SOUTH OF WHINNAH COTTAGES, LAMPLUGH.

The original application was for an agricultural building but the building has been used for storage and redistribution of dairy products. The dairy products are brought to the site on large wagons with access and egress from the site being achieved by lorries performing three point turns in the A5086 and side roads. Councillors consider this to be an extremely dangerous practice on a busy main road with a 60mph limit which serves as the main arterial route to and from Sellafield and the West Cumbria coastal areas. There are multiple such vehicle movements each day Monday – Saturday.

The use of the Shipping Containers is likely to result in further increases in traffic movements on and off the site in the future leading to a further increase in highway risks. It was also noted that no planning permission has been requested previously nor granted for the 8 storage containers which also rely on traffic movements to and from site

It was also noted that all of the vehicles pass in front of the oldest property in Lamplugh which is a listed building which could cause damage to the property and is causing increased noise and disturbance to the occupants.

Councillors thought that both of the applications were an inappropriate change of use from simple agricultural to commercial use and have introduced a very significant highway risk which has the potential to result in a potentially life changing and/or fatal accident. Councillors will take further advice regarding material objections and circulate a draft response between councillors before responding to the planning department.

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9. Village hall; hope to start work by September.
10. Highways; following on from councillors reporting serious potholes on the road to Fangs Brow and Kirkland leaps all holes have been filled—thanks to Arthur Lamb for chasing this issue.
11. Parish website; Clerk will upload the recent agendas, minutes and financial audit documents once signed off.
12. School status; the school is now an Academy.
13. Newsletter; items for next issue to Michael Watts by the 23rd of the month. Clerk to provide draft minutes before this date.
14. Upcoming Meetings/Meetings attended; none at present, many still operating virtual meetings.
15. Items for next agenda; notify the Clerk in advance of the next meeting.

The next meeting will be a **Parish Council Meeting** held on the **21st July 2021 in the Lamplugh Village Hall**.

Closure of Council Meeting at 9:05pm.

Dates for Wednesday night Council meetings in 2021/22;

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